

LOAN CHECKLIST

NAME OF APPLICANT

BRANCH

ACCOUNT OFFICER

1. Savings bench mark for principal sum applied for (one-third of

Savings balance)

☐

2. Loan Application form duly completed

(₦20, 000, ₦50, 000, ₦100, 000.)

☐

3. 2 Postdated Cheques from Customer

☐

4. Provision of 2 Guarantors

☐

5. 1 postdated cheque from each guarantor

☐

6. Minimum of six months statement of account from customer

☐

7. Verification of customer's and guarantor's houses

☐

8. Authority to date and narrate cheque form duly completed

☐

9. Loan guarantor's form duly completed

☐

10. Irrevocable Authority duly completed

☐

11. Consent to be blacklisted form duly signed

☐

12. Minimum of 3 months banking relationship

☐

MD/CEO's Approval:

Sign & Date: